

## **CABINET MEMBER FOR STREETPRIDE**

**Venue: Training Room,  
3rd Floor Bailey House,  
Rawmarsh Road,  
Rotherham. S60 1TD**

**Date: Monday, 2nd November, 2009**

**Time: \*9.45 a.m.**

\*please note the start time for this meeting

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested, in accordance with the Local Government Act 1972 (as amended March 2006).
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Tree Services Contract. (report attached) (Pages 1 - 3)  
Steve Mellard, Landscape Manager, to report.
  - to seek approval of a select list of tenderers for the Tree Services Contract.
4. EXCLUSION OF THE PRESS AND PUBLIC  
The following item is likely to be considered in the absence of the press and public as being exempt under Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relating to an individual; information which is likely to reveal the identity of an individual and the financial or business affairs of any particular individual (including the Council)):-
5. Compensation Claim Report. (copy attached) (Pages 4 - 12)  
Richard Waller, Team Manager of the Non-Contentious Team, to report.
  - to consider the recommendations.

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Streetpride</b>
<b>2.</b>	<b>Date:</b>	<b>2 November 2009</b>
<b>3.</b>	<b>Title:</b>	<b>Tree Services Contract</b>
<b>4.</b>	<b>Directorate:</b>	<b>Environment and Development Services</b>

**5. Summary**

To seek Cabinet Member approval of a select list of tenderers for the Tree Services Contract (total estimated value £500,000).

**6. Recommendations**

**That:**

**The select list of tenders for the Term Contract for Tree Services be as follows:**

**A 2 Z Complete Tree Services  
Acorn Tree Services  
Cleartrack (Salcey-EvL) Ltd  
Euro Tree Services Ltd  
Glendale Countryside Ltd  
Midland Forestry Ltd  
UPM Tilhill**

## **7. Proposals and details**

The procurement of tree works has been contained within the grounds maintenance contract since the early 1990's and with the insourcing of grounds maintenance it will be necessary to subject the tree works to tender to ensure we receive a competitive service in the future.

As a result officers have been preparing a Tree Services Contract which is expected to commence in February 2010.

Expressions of interest were invited by advertising in the Official Journal of the European Union in August 2009. Interested companies were required to complete and return a Pre Qualification Questionnaire (PQQ). 34 companies requested and were sent a PQQ for completion and 15 companies returned the completed questionnaires by the closing date.

The information gathered in the questionnaires has been used to evaluate the suitability of the applicants for this contract. The questions fell into the following categories:

### **Equal Opportunities**

### **Financial**

### **Health and Safety**

### **Company Information and Company Profile**

### **General Information**

### **Technical**

### **References**

### **Business Continuity**

Firstly, all companies were required to perform satisfactorily on the Equal Opportunities, Financial and Health and Safety – these were hurdles that the contractor had to meet to go forward to the next stage of evaluation. With three exceptions, all of the contractors were judged to have the necessary strengths to undertake the contract in respect to the three main hurdles

Consequently, twelve companies progressed to the technical capability stage.

All twelve companies were scored against set criteria and the scores added together to achieve a final total score.

The OJEU notice provided for a minimum of 5 and a maximum of 7 contractors to go through to the next stage of the Contract process (Tender Invite) and therefore the seven with the highest scores were as follows:

### **A 2 Z Complete Tree Services**

### **Acorn Tree Services**

### **Cleartrack (Salcey-EvL) Ltd**

### **Euro Tree Services Ltd**

### **Glendale Countryside Ltd**

### **Midland Forestry Ltd**

### **UPM Tilhill**

## 8. Finance

The current annual planned expenditure contained within the Streetpride revenue accounts for tree works is £118,000 although additional expenditure is provided by other services including individual schools and 2010 as required.

## 9. Risks and uncertainties

The tree services will need to continue in respect of planned works. However, it will also be necessary to ensure that the successful contractor can provide an appropriate level of cover for emergency tree works.

From the list of contractors selected there is confidence that the needs of the service can be met.

## 10. Policy and Performance Agenda Implications

- Good tree maintenance standards contribute to **Rotherham Safe** (“*a place where neighbourhoods are green and well maintained .... there will be attractive public spaces*”), **Rotherham Achieving** (high quality environment helps to influence the attraction of new business/development in an area and is important to regeneration), **Rotherham Proud** (a major influence on the Borough’s image/promotion and pride in the borough amongst Rotherham people).

## 11. Background Papers and Consultation

This initiative has been taken in liaison and agreement with Ringway Infrastructure Services as part of the determination of the Grounds Maintenance Contract

Regular liaison with Culture and Leisure Service

### Contact Names:

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Andy Shaw, Streetpride Community Delivery Manager, Extension 2981, e-mail: [andy-engineers.shaw@rotherham.gov.uk](mailto:andy-engineers.shaw@rotherham.gov.uk).

Steve Mellard, Landscape Manager  
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By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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